

8.5" x 14" Tri Fold

8.75" x 14.25" Bleed Size
Outside edge. Design should be
this dimension

8.5" x 14" Trim Size
Black dotted line

8.25" x 13.75" Safe Zone
Blue solid line. Text, phone numbers
and web addresses inside this area

PRSR STD
US Postage
PAID
Permit# 566
Utica, NY

ANCILLARY ENDORSEMENT PLACEMENT

RETURN ADDRESS AREA

PINK IS INK FREE AREA
4.5" w x 3.625" h

.625" INK FREE BARCODE AREA

Fold Line - black dashed line

Center panel should be 4.66" wide starting at 4.75" from bleed edge.

Double Tab Placement

Single Tab Placement

Double Tab Placement